

**MINUTES OF THE CSURMA AORMA
COMMITTEE LRP MEETING**

**SEPTEMBER 03, 2025 @ 2:30 PM
SEPTEMBER 04, 2025 @ 9:00 AM**

**ALLIANT INSURANCE SERVICES
18100 VON KARMAN AVENUE, 10TH FLOOR • IRVINE, CA 92612**

MEMBERS PRESENT

Tranitra Avery, Toro Auxiliary Partners, CSU Dominguez Hills
Jared Ceja, The Cal Poly Pomona Foundation, Inc.
Keith Crawford, Associated Students of CSU, Chico
Rosa Hernandez, Forty-Niner Shops & Associated Students (Long Beach)
Chuck Kissel, CSU Fullerton Auxiliary Services Corporation
Leslie Levinson, San Diego State University Research Foundation
Bill Olmsted, University Union Operation of CSUS, Inc.
Cecilia Ortiz, University Student Union, Inc. at CSUN
Barnaby Peake, Associated Students, Inc., CSU Los Angeles
Raven Tyson, Associated Students, San Diego State University

MEMBERS ABSENT

None

STAFF, GUESTS, AND CONSULTANTS

Katie Brant, Sedgwick CMS (*Day 1*)
Smey Chum, CSU Office of the Chancellor, Financial Services (*Day 1*)
Tevea Him, Alliant Insurance Services, Inc.
Daniel Howell, Alliant Insurance Services, Inc.
William Hsu, CSU Office of the Chancellor, Office of General Counsel
Deanna Jacona, Hudson Claims Consulting
Amy Lightner, Alliant Insurance Services, Inc.
Mimi Long, Alliant Insurance Services, Inc.
Ryan Lopez, Alliant Insurance Services, Inc. (*Day 2*)
Brian Montagnese, Sedgwick CMS (*Day 1*)
Jullia Perancullo, CSU Office of the Chancellor, Financial Services (*Day 1*)
Sherry Pickering, CSU Office of the Chancellor, Financial Services (*Day 1*)
Tom Quirk, Alliant Insurance Services, Inc. (*Day 1*)
Chloe Smith, Alliant Insurance Services, Inc. (*Day 1*)
Beth Tavares, Carl Warren & Co. (*Day 1*)
Jaime Thompson, CSU Office of the Chancellor, Office of General Counsel (*Day 1*)
Robin Webb, CSU Office of the Chancellor, Office of General Counsel

A. CALL TO ORDER

The meeting was called to order by the First Vice Chair, Bill Olmsted at 2:31 PM.

A1. Approval of the Agenda

The Chair requested that the following items be moved to be discussed immediately after Item D:

(F) Closed Session

(E7) Liability Program - Claims Administration Audit Report

A motion was made to approve changes to the agenda order.

Motion: Raven Tyson

Second: Jared Ceja

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz	X			
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

B. PUBLIC COMMENTS

There were no comments from members of the public, but the Committee members introduced themselves.

C. CONSENT CALENDAR

C1. Approval of Minutes – May 1, 2025

C2. Adoption of the CSURMA AORMA FY 2026-27 Meeting Calendar

A motion was made to approve the Consent Calendar as presented.

Motion: Leslie Levinson
Second: Raven Tyson

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz	X			
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

D. STANDING COMMITTEE REPORT

D1. CSURMA AORMA Benefits Committee Update

Tom Quirk and Chloe Smith provided an update on the current activities of the AORMA Benefits Committee.

F. CLOSED SESSION

1. Jessica Wylie v. Aztec Shops (WC)
2. Leigh Cardinal v CSU Chico State Enterprises
3. Richard Huizar v CSU Fresno Athletic Corp
4. Madison Roger v. Cal Poly Corporation (San Luis Obispo)

A motion was made to enter closed session at 2:37 PM.

Motion: Bill Olmsted
Second: Cecilia Ortiz

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz	X			
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

The Committee came out of closed session at 3:39 PM. The Chair reported that action was taken during the closed session on the following matters: Jessica Wylie v. Aztec Shops, Leigh Cardinal v. CSU Chico State Enterprises, and Madison Roger v. Cal Poly Corporation (San Luis Obispo).

E. GENERAL ADMINISTRATION

E7. Liability Program - Claims Administration Audit Report

The Committee reviewed the audit report on liability claims administration.

A motion was made to accept the report as presented.

Motion: Tranitra Avery

Second: Barnaby Peake

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz	X			
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

E1. Excess Insurance Renewals Report

Amy Lightner provided an overview of the CSURMA excess insurance renewals for FY 2025–26.

CSURMA Campus and AORMA Risk Pools Year Over Year Insurance Cost at July 1, 2025				
Coverage	FY 24/25	FY 25/26	\$ Change	% Change
Liability Reinsurance	6,462,833	7,282,615	819,782	13%
Liability Excess Insurance	20,957,814	23,805,044	2,847,230	14%
Property	35,518,148	35,339,349	-178,799	-1%
Workers' Compensation	32,967,819	34,534,408	1,566,589	5%
Cyber	1,766,975	1,745,850	-21,125	-1%
Fine Arts	331,517	331,517	0	0%
SLIP, SAFECLIP, CLIP	963,591	1,189,467	225,877	23%
Aviation	274,709	326,595	51,886	19%
Medical Malpractice	272,395	272,395	0	0%
Fidelity	532,192	532,192	0	0%
Total Cost:	\$100,047,993	\$105,359,433	\$5,311,440	5%

E2. Actuarial Reports Valued at June 30, 2025

The Committee reviewed the actuarial reports valued as of June 30, 2025.

A motion was made to accept the actuarial reports as presented.

Motion: Tranitra Avery

Second: Barnaby Peake

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz	X			
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

E3. Estimated Self-Insured Risk Pool Fund Balance Exhibit at June 30, 2025

The Committee reviewed the estimated self-insured risk pool fund balance exhibits for the Liability, Workers' Compensation, and Property Programs. These reports provide a comparison of program assets, outstanding losses, and estimated fund balances as of June 30, 2025.

The AORMA Committee meeting was adjourned for the day at 4:45 PM.

The meeting was called to order by Chair Chuck Kissel at 9:15 AM on Thursday, September 4, 2025.

E4. Goal for Retained Funds Analysis Report and Dividend Calculation

The Committee reviewed the Goal for Retained Funds Analysis Report and discussed a potential dividend and assessment. Given the current fund balance deficit in the Liability Program, the Committee considered a three-year plan to eliminate the deficit.

A motion was made to approve a \$500,000 dividend from the Workers' Compensation Program and a \$962,144 assessment to the Liability Program, representing one-third of the \$2,886,432 fund balance deficit as of June 30, 2025.

Motion: Jared Ceja

Second: Keith Crawford

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz	X			
Barnaby Peake				X
Raven Tyson	X			

Motion carried.

Barnaby Peake arrived at 9:28 am.

E5a. Total Program Funding for FY 2026/27 - Liability Program

The Committee reviewed the total funding report for the Liability Program.

A motion was made to approve risk pool funding at a 70% confidence level, resulting in estimated annual contributions of \$13,551,086.

Motion: Tranitra Avery

Second: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz	X			
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

E5b. Total Program Funding for FY 2026/27 - Workers' Compensation Program

The Committee reviewed the total funding report for the Workers' Compensation Program.

A motion was made to approve risk pool funding at a 70% confidence level, resulting in estimated annual contributions of \$3,984,450.

Motion: Jared Ceja

Second: Cecilia Ortiz

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

E5c. Total Program Funding for FY 2026/27 - Property Program

The Committee reviewed the total funding report for the Property Program.

A motion was made to approve risk pool funding at a 75% confidence level, resulting in estimated annual contributions of \$9,625,296.

Motion: Cecilia Ortiz

Second: Tranitra Avery

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz	X			
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

E5d. Total Program Funding for FY 2026/27 - Crime Program

The Committee reviewed the total funding report for the Crime Program.

A motion was made to approve the program cost of \$526,202.

Motion: Tranitra Avery

Second: Keith Crawford

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz	X			
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

E6. Employment Practices Liability Member Deductibles for FY 2026/27

The Committee reviewed the Employment Practices Liability (EPL) member deductible calculation for FY 2026/27. Four auxiliary organizations have an EPL deductible higher than the \$25,000 minimum.

Campus	Auxiliary Organization	FY 26/27
San Bernardino	University Enterprises Corporation at CSUSB	\$ 100,000
San Diego	San Diego State University Research Foundation	\$ 100,000
San Francisco	Associated Students of San Francisco State University	\$ 75,000
San Luis Obispo	Cal Poly Corporation	\$ 50,000

A motion was made to accept the EPL member deductible calculation for use in the FY 2026/27 Liability Program member cost allocation.

Motion: Raven Tyson
 Second: Barnaby Peake

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Cecilia Ortiz	X			
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

G. LONG RANGE ACTION PLANNING

G1. FY 2024/25 AORMA Long Range Action Plan

The Committee reviewed the items on the FY 2024/25 Long Range Action Plan (LRAP):

- LRP-1: Solve the Evidence of Auto Liability Insurance issue with the DMV – *Moved to FY 2025/26 LRAP*
- LRP-2: Evaluate and/or update the Liability Program marketing strategy for FY 2025/26 – *Completed*
- LRP-3: Relaunch campus visits to include Alliant Risk Control Consulting – *Completed*
- LRP-4: Review the AORMA property schedule for “off-site/remote” locations to be added to Endorsement No. 1 – *Completed*
- PL-1: Master Agreement for Automated Contract Review – *Completed*

G2. AORMA Officers’ Retreat Recap

Chuck Kissel provided a brief overview of the items discussed during the AORMA Officers’ Retreat.

A motion was made to approve the AORMA Officers’ Retreat meeting minutes as presented.

Motion: Leslie Levinson
Second: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery		X		
Jared Ceja		X		
Keith Crawford		X		
Rosa Hernandez		X		
Chuck Kissel	X			
Leslie Levinson	X			
Bill Olmsted	X			
Cecilia Ortiz		X		
Barnaby Peake		X		

NAME	AYE	ABSTAIN	NAY	ABSENT
Raven Tyson		X		

Motion carried.

G3. AORMA Committee Succession Planning

Kissel will chair the Nominating Committee to identify which incumbents with terms expiring on June 30, 2026, are interested in seeking re-election. The positions are as follows:

- **Chair** – Chuck Kissel
- **1st Vice Chair** – Bill Olmsted
- **2nd Vice Chair** – Leslie Levinson
- **Seat #2** – Jared Ceja
- **Seat #4** – Raven Tyson
- **Seat #6** – Rosa Hernandez

G4. Discussion of Projects to be Added to the AORMA FY 2025/26 Long Range Action Plan

The Committee directed the Program Administrator to add the following topics to the FY 2025/26 Long Range Action Plan:

- Resolve the Evidence of Auto Liability Insurance issue with the DMV (*carried over from FY 2024/25*)
- Launch the Automated COI Tracking Platform through Evident ID
- Evaluate the layers of Workers' Compensation Reinsurance purchased through PRISM
- Analyze the Property Program's water damage claims
- Survey the Auxiliary Organizations for all major exposure and operational changes

A motion was made to approve the above items for inclusion in the FY 2025/26 Long Range Action Plan.

Motion: Raven Tyson

Second: Leslie Levinson

NAME	AYE	ABSTAIN	NAY	ABSENT
Tranitra Avery	X			
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Leslie Levinson	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Bill Olmsted	X			
Cecilia Ortiz	X			
Barnaby Peake	X			
Raven Tyson	X			

Motion carried.

H. INFORMATION ITEMS

- H1. CSURMA AORMA Meeting Calendar**
- H2. CSURMA AORMA Program Administrator's Contact**
- H3. AORMA's Travel Reimbursement Policy**
- H4. CSURMA AORMA Committee and Staff Contact List**
- H5. CSURMA Administrative Service Calendar**

I. ADJOURNMENT

The meeting was adjourned at 11:15 AM.