csurma
California State University Risk Management Authority

APPROVED

MINUTES OF THE CSURMA EXECUTIVE COMMITTEE MEETING

MAY 2, 2025 AT 8:30 AM

CHANCELLOR'S OFFICE, MUNITZ ROOM
400 GOLDEN SHORE, LONG BEACH, CA

MEMBERS PRESENT
Scott Apel (Chair), California State University, Long Beach
Michael Beatty, San Francisco State University
Colin Donahue, California State University, Northridge
Robert Eaton (Treasurer), CSU Office of the Chancellor, Financing, Treasury & Risk Management
Chuck Kissel, CSU Fullerton Auxiliary Services Corporation
Rose McAuliffe, California State University, Stanislaus
Bill Olmsted, University Union Operation of CSUS, Inc.
Lynniece Warren, California State University, San Bernardino

MEMBERS ABSENT
None

STAFF, GUESTS & CONSULTANTS
Smey Chum, CSU Office of the Chancellor, Financial Services
Zachary Gifford, CSU Office of the Chancellor, Risk Management
Tevea Him, Alliant Insurance Services, Inc.
Daniel Howell, Alliant Insurance Services, Inc.
William Hsu, CSU Office of the Chancellor, Office of General Counsel
Deanna Jacona, Hudson Claims Consulting
Alice Kim, CSU Office of the Chancellor, Financial Services
Amy Lightner, Alliant Insurance Services, Inc.
Mimi Long, Alliant Insurance Services, Inc.
Mike Massari, Alliant Insurance Services, Inc.
Jullia Perancullo, CSU Office of the Chancellor, Financial Services
Sherry Pickering, CSU Office of the Chancellor, Financial Services
Jaime Thompson, CSU Office of the Chancellor, Office of General Counsel
Jody Van Leuven, CSU Office of the Chancellor, Risk Management
Robin Webb, CSU Office of the Chancellor, Office of General Counsel

A. CALL TO ORDER

The meeting was called to order at 2:31 PM by the Chair, Scott Apel.

A1. Approval of the Agenda

A motion was made to approve the agenda order as presented.

MOTION: Rose McAuliffe
SECOND: Robert Eaton

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

B. PUBLIC COMMENTS

There were no comments from members of the public.

C. CONSENT CALENDAR

C1. Approval of Minutes – March 6-7, 2025
C2a. Financial Report: Financial Statement at March 31, 2025
C2b. Financial Report: Treasurer's Quarterly Investment Report at March 31, 2025
C3. CSURMA Operating Budget for FY 25/26 *(removed from consent calendar)*
C4. Chancellor's Office Overhead Costs for FY 25/26

The FY 25/26 CSURMA Operating Budget was pulled from the consent calendar to be discussed separately.

A motion was made to approve and/or accept the remaining items on consent calendar.

MOTION: Robert Eaton
SECOND: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel		X		
Rose McAuliffe	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

C3. CSURMA Operating Budget for FY 25/26

The Committee wanted additional information regarding the Chancellor's Officer Overhead Expense and the Management Information System year-over-year increases. The Committee also asked that the actual costs for the previous complete fiscal year be added to the budget to provide a comparison of actual, anticipated and budgeted expenses.

The Committee tabled this item to the Executive Committee meeting scheduled for May 16, 2025.

D. GENERAL ADMINISTRATION

D1. FY 2025/26 Long Range Action Plan

The Executive Committee reviewed the FY 25/26 Long Range Action Plan.

- LRP-1: Energized Equipment
- LRP-2: Create Acceptance of Risk / Informed Consent Document to be Use When Students are Engaged in Experiential Learning
- LRP-3: Evident ID
- LRP-4: Combat Sports
- LRP-5: AI Campus Security Survey
- LRP-6: Process for Identifying Complex Claims Process
- PL-1: Systemwide Roof Assessment and Fall Protection / Prevention - Development of Resource Guide

A motion was made to approve the FY 25/26 Long Range Action Plan.

MOTION: Mike Beatty
SECOND: Chuck Kissel

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			
Bill Olmsted	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Lynniece Warren	X			

Motion carried.

D2. Excess Insurance Renewals and Underwriter Meetings Report

The Committee heard an overview of the CSURMA excess insurance renewals for FY 25/26.

D3. PRISM Workers' Compensation Renewal

The Committee reviewed the estimated PRISM rates for a new two-year commitment.

A motion was made to delegate authority to the CSURMA Secretary-Auditor to approve a new two-year commitment with PRISM for FY 25/26 and FY 26/27.

MOTION: Colin Donahue
SECOND: Chuck Kissel

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

D4. Evident ID

The Committee discussed the Evident ID proposal.

A motion was made to approve Evident ID Option 1, as provided in the proposal dated March 25, 2025, and to delegate authority to the Treasurer and Secretary-Auditor, in coordination with General Counsel, to finalize and execute the agreement.

MOTION: Robert Eaton
SECOND: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

D5. CSURMA Bylaws

The Executive Committee reviewed the proposed amendments to the CSURMA Bylaws.

- Article IV, Section 4.3(b) – Item ix was added which allows the Treasurer to approve inter-fund borrowing between CSURMA's coverage programs, as well as allowing the Treasurer to approve member loans.

- Article VI, Section 6.2 (a) – Changed to conform to Policies and Procedures adopted by the AORMA Committee as detailed below.

    - Effective December 10, 2015, the composition of the AORMA Committee was changed to remove the Past Chair and Ex Officio alternate seats. The Vice Chair seat name was changed to First Vice Chair and a Second Vice Chair officer seat was added. The term limit for the three officer seats (Chair, First Vice Chair and Second Vice Chair) was changed from one-year to two two-year terms per officer seat.

    - Effective May 4, 2023, the term limit for the at-large AORMA Committee members was removed.

A motion was made to recommend to the Board approval of the change to the CSURMA Bylaws as presented.

MOTION: Robert Eaton
SECOND: Chuck Kissel

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

D6. Campus Liability Memorandum of Coverage (MOC)

A recent court case found the term "occurrence" was ambiguous and agreed that each injury-causing bullet shot by the shooter constituted a separate occurrence, potentially leading to multiple risk pool limits paid by CSURMA and reinsurance / policy limits paid by excess insurers. In response to this court finding, the following limitation of liability wording was added to the Campus Liability MOC, AORMA Liability MOC and the $5M xs $10M Liability MOC:

> *"Regardless of the number of claimants, Members, Claims, or locations involved, all Ultimate Net Loss suffered by one or more persons, which arises out of the operation, use, misuse, manipulation, handling, brandishing, possession, control, or discharge of one or more Weapons, and which has a common nexus of fact or circumstance, or is otherwise the result of a series of causally connected or interrelated events, the most we will pay for all Ultimate Net Loss will be subject to the highest single limit applicable. This limitation applies even if the Claims against any Member allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that Member or negligence or other wrongdoing in the monitoring or securing of any premises, site or location by that Member."*

The above wording groups all injuries into one occurrence, which protects the risk pool from multiple $10M payouts should a mass shooting occur on campus.

A motion was made to approve the revisions to the Campus Liability MOC, AORMA Liability MOC and the $5M excess of $10M MOC, as well as delegating authority to conform the MOC's as required by the reinsurance panel, subject to CSURMA legal counsel review and approval by the Secretary-Auditor.

MOTION: Mike Beatty
SECOND: Robert Eaton

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

D7. Campus Property Memorandum of Coverage (MOC)

The Campus Property Program coverage excess of the risk pool is written on a reinsurance form rather than a commercial property insurance policy. Our reinsurers require that the Campus Property Program Memorandum of Coverage (MOC) be modified to show the full program limits, rather than only the risk pool limits.

A motion was made to delegate authority to Secretary Auditor and CSURMA counsel to conform and finalize the MOC as required by the reinsurance panel.

MOTION: Bill Olmsted
SECOND: Colin Donahue

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

D8. CSURMA Risk Pool Funding Status and Cash Flow Obligations Report

The Committee reviewed the CSURMA Risk Pool Funding Status and Cash Flow Obligations Report.

D9. Formation of the International Student Health Insurance Program (iSHIP) Committee

In January 2025, the iSHIP was launched with coverage available for the Academic Year 25/26. The Committee is asked to approve the formation of an iSHIP standing committee to assist with the launch of the new iSHIP program. The Scott Apel appointed Lynneice Warren as the iSHIP Committee Liaison to the Executive Committee.

A motion was made to approve the formation of an iSHIP advisory Committee and to approve Resolution No. 01-25 (EC) Standing Committees.

MOTION: Colin Donahue

SECOND: Rose McAuliffe

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

D10. Agility Recovery Contract Renewal

The current contract with Agility Recovery, for continuity and recovery services is due to expire on July 15, 2025. The current cost for Agility Recovery is $83,381; the renewal proposal contemplates a 4.3% increase, or a total annual cost of $86,966. The FY 25/26 CSURMA Budget includes $86,966 for the Agility Recovery services.

A motion was made to delegate authority to Systemwide Risk Management, Systemwide Emergency Management & Continuity, and CSURMA Legal Counsel to negotiate the terms of a renewal contract extension.

MOTION: Mike Beatty
SECOND: Chuck Kissel

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

E. STANDING COMMITTEE REPORTS

E1. AIME Program Update

As the same item will be discussed at the board meeting, this item was tabled.

E2. AORMA Programs Update

As the same item will be discussed at the board meeting, this item was tabled.

F. CLOSED SESSION

1. CPP Cal OSHA Matter
2. CSU v. SELF (1&2)
3. Vakilzadeh (Class Action) v. CSU
4. Shepler v. CSU
5. Krug (Class Action) v. CSU
6. In re Cal OSHA (CPP)
7. Lencioni v. CSU
8. Anders (Class Action) v. CSU
9. Marco v. CSU
10. Coverage re: Athletic Participation Proceedings
11. Bangura v. CSU
12. Kumar v. CSU
13. Rogers/Weber v. CSU
14. Doe (BM) v. CSU

A motion was made to enter closed session at 9:22 AM.

MOTION: Bill Olmsted
SECOND: Rose McAuliffe

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue	X			
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

The Committee exited closed session at 10:21 AM. The Chair reported no action was taken during closed session.

G. INFORMATIONAL ITEM

G1. CSURMA Committee Member Professional Development
G2. CSURMA Meeting Calendars
G3. CSURMA Administrative Service Calendar
G4. CSURMA Executive Committee & Staff Contact List

H. ADJOURNMENT

The meeting was adjourned at 10:22 AM.