



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

SCHOOLS PROGRAM ALLIANCE

March 10, 2025 Board Of Directors Teleconference Meeting Minutes

Members Present:

Butte Schools Self-Funded Programs (BSSP)	Christy Patterson
Butte Schools Self-Funded Programs (BSSP)	Nicole Strauch
North Bay Schools Insurance Authority (NBSIA)	Andrew Obando
North Bay Schools Insurance Authority (NBSIA)	Jan DeGracia
Redwood Empire Schools Insurance Group (RESIG)	Cindy Wilkerson
Redwood Empire Schools Insurance Group (RESIG)	Sandy Manzoni
Schools Insurance Authority (SIA)	Brooks Rice
Schools Insurance Authority (SIA)	Debrah Sherrington
Schools Insurance Authority (SIA)	Phil Brown
Schools Insurance Authority (SIA)	Amy Russell
Schools Insurance Authority (SIA)	Josh Arnold
Schools Insurance Authority (SIA)	Olivia Nelson
Schools Insurance Group (SIG)	Kelli Hanson
Schools Insurance Group (SIG)	Gabbi Daniel
Central California Schools Authority (CCSA)	Alan Caeton
Central California Schools Authority (CCSA)	Jeff Pierce

Consultants & Guests

Dan Madej, Alliant Insurance Services	Jim Wilkey, Newfront
Dan Howell, Alliant Insurance Services	Eileen Massa, Newfront
Marcus Beverly, Alliant Insurance Services	Ryan Telford, AmWins
Michelle Minnick, Alliant Insurance Services	
Jenna Wirkner, Alliant Insurance Services	

A. CALL TO ORDER, ROLL CALL, QUORUM

Ms. Cindy Wilkerson called the meeting to order at 10:02 a.m. and welcomed the board. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Alan Caeton

SECOND: Kelli Hanson

**MOTION CARRIED
UNANIMOUSLY**

C. PUBLIC COMMENT

There were no public comments.

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D. CONSENT CALENDAR

1. Minutes of SPA Board Teleconference Meeting February 10, 2025

A motion was made to approve the Consent Calendar.

MOTION: Alan Caeton

SECOND: Kelli Hanson

**MOTION CARRIED
UNANIMOUSLY**

E. MEMBER PROGRAM AND IDEA SHARING

Alan Caeton – thanks to Cindy for sending out the HR packet. Good to see Brooks that he’s healthy NBSIA – excited to say they have hired a P&L Claims Risk Manager and won’t start until April 28th. Additionally, they will interview on Wednesday for Executive Director and hopefully will have a decision at the next upcoming meeting. Cindy Wilkerson provided an update as it relates to the School and College Legal Resources – RESIG is seeking to expand services only to the SPA JPA and not any other groups at this time.

F. GENERAL ADMINISTRATION AND FINANCIAL REPORTS

F.1.A. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY CLAIMS TASK FORCE

Marcus Beverly provided a review of the Property Claims Task Force and noted that we have Josh Arnold provided additional comments as it relates to open claims. The members expressed gratitude to Josh and his efforts on the open claims.

F.1.B. STANDING COMMITTEE AND TASK GROUP UPDATES – LIABILITY CLAIMS TASK FORCE

Olivia Nelson noted the first meeting will take place on March 24, 2025 and most were able to meet up during PARMA to discuss it’s purpose and how to engage in dialogue. More to come after the meeting.

F.1.C. STANDING COMMITTEE AND TASK GROUP UPDATES– COST ALLOCATION WORK GROUP

Dan Madej indicated that they aimed to have this ready for this meeting but after three meetings the group did not want to rush to get this in front of the Board until it was finalized. He provided a detailed update and noted the progress that has been made with the intent to have this finalized by the March 31, 2025 meeting.

F.1.D. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY APPRAISAL TASK FORCE

Debrah Sherrington noted that we have not meet officially as a group and discussions have started as to when we were last appraised, to develop a plan to ask four different vendors for pricing and once we get a response we can redefine the criteria if we need to drop the price. Marcus Beverly



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provided that the last time we completed the appraisal it was noted that AIG provided an appraisal for 18 high schools so these may need to be included in the appraisal moving forward if AIG is unwilling to perform the appraisal for those sites. Ryan Telford noted that he will reach out to the AIG team to determine their opinion.

Members of this task force: Michelle, Marcus, Sandy, Debrah

F.1.E. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY PROGRAM LOSS CONTROL AD HOC COMMITTEE

Sandy Manzoni noted that the group hasn't met in a while but a meeting is set for later this week. Additionally, it was noted that the group is working to getting a reduction in the pricing with Mike Crandall from California Safety Training. Lastly, the group has added a new member, Denise Shiner from NBSIA.

F.2. STRATEGIC PLANNING OBJECTIVES

Marcus Beverly provided a short review of the Strategic Action Plan and noted that we have the JPA documents on the agenda with the hope to have approved at this meeting to transition to an Entity JPA.

F.3. DRAFT GOVERNING DOCUMENTS FOR ENTITY JPA

1. Joint Exercise of Powers Agreement
2. Bylaws
3. Participation Agreement – Property
4. Participation Agreement - Liability

Marcus Beverly noted that SPA was initially formed as a Partnership JPA and there has been discussion and the group has decided to transition to an Entity JPA. He reviewed the changes presented and it was noted an additional item on page 21 of 67 section 11(b) needed to update the wording from "President" to "Chair". Additionally, another correction was noted on page 23 iii processed under "THE" internal controls. Lastly, a question was posed if the JPA Document should name Schools Risk Insurance Management Group (SRIMG) as SIG's official name.

Program Administration was tasked with accepting changes and distribute a clean version which the members are asked to review for final acceptance at the 3/31/25 Board Meeting.

F.4. MANAGING MEMBER FINANCIAL UPDATE

Phil Brown provided a review of the 12/31/24 financials – he noted claims liabilities have increased since last year. Additionally, it was noted that the Audit has been pushed to April 2025.

A motion was made to accept the Managing Member Financial Report.

MOTION: Alan Caeton

SECOND: Kelli Hanson

**MOTION CARRIED
UNANIMOUSLY**



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G.1. PROPERTY PROGRAM – 2025 PROPERTY (AND APD) RENEWAL UPDATE

Dan Madej provided that we are still in the process of preparing the property data for submission to the market but we are in a good position at this time. Ryan Telford noted that there have been reductions for renewals that have no loss activity related to wildfires. There was a discussion about appraisal values being provided by firms based both inside and outside of California. Alan Caeton indicated interest in potentially joining the SPA Property placement and requested information on how to that would be facilitated – it was noted a loss run and a property schedule would need to be supplied.

G.2. STUDENT ACCIDENT PROGRAM UPDATE

Table to next meeting and share with members individually so they can look at it in anticipation of the meeting on 3/31/25.

There was additionally a discussion regarding MR OCIP and it was noted that we are reviewing the language in the MOC as it relates to Builders Risk and Course of Construction.

G.3. POLLUTION

Dan Howell provided the Board with a review of the Pollution application information that would be needed if the SPA group decided to begin a pollution program for members. After a discussion which noted that coverage will exclude prior known conditions it was agreed that members will be sent an application which will need to be completed by each underlying JPA.

G.4. COURSE OF CONSTRUCTION COVERAGE

Dan Howell noted that we had agreed in the underwriting guidelines that new construction projects valued over \$5M should be placed as a standalone Course of Construction (aka Builders Risk) policy. This was because SPA didn't want the property program to be used for wood frame construction. It was noted that we do have \$25M sublimit for remodels, but when we have new construction, those projects have been asked to seek a standalone placement. After a discussion regarding the language of the MOC it was noted that this should be discussed with legal to determine how we are going to incorporate language into the MOC and bring back to a future meeting to finalize.

H.1. LIABILITY PROGRAM – RENEWAL UPDATE

Jim Wilkey thanked those who were able to meet at PARMA with the SPA Underwriters as it was a productive day and the meetings throughout the day with the markets were generally positive. Jim provided a review of their current marketing efforts and went on to note that more updates will come during the April and he will have more of an update at the May 12, 2025 meeting.

I. INFORMATION ITEMS

Cindy Wilkerson thanked the group for the article regarding Social Inflation and noted there was another in the Chronicle about abuse situations. Additionally, it was noted there was another Deadly Weapons claim submitted and reminded members of the reporting procedures for that program to avoid any issues with reporting. It was also requested to receive an update regarding the ADWRP and any enhancements for the renewal.

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It was noted there was a conflict with the June 9th SPA Board meeting and the Board generally agreed to move the meeting start time to 8:00 am. It was noted this would be brought back at the next meeting to ratify the change.

J. ADJOURNMENT

The meeting was adjourned at 11:38 A.M.

NEXT MEETING DATE: March 31, 2025 via Teleconference

Respectfully Submitted,

Signed by:

Cindy Wilkerson

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Cindy Wilkerson, Chairperson
4/22/2025

Date