

**MINUTES OF THE
CSURMA EXECUTIVE COMMITTEE MEETING**

OCTOBER 24, 2025 @ 8:30AM

**CSU LONG BEACH, ALUMNI CENTER
1250 BELLFLOWER BLVD • LONG BEACH, CA**

MEMBERS PRESENT

Scott Apel (Chair), California State University, Long Beach
Michael Beatty, San Francisco State University
Robert Eaton (Treasurer), CSU Office of the Chancellor, Financing, Treasury & Risk Management
Chuck Kissel, CSU Fullerton Auxiliary Services Corporation – *arrived at 8:43am*
Rose McAuliffe (Vice Chair), California State University, Stanislaus
Bill Olmsted, University Union Operation of CSUS, Inc.
Lynniece Warren, California State University, San Bernardino
Jeff Wilson, San Francisco State University

MEMBERS ABSENT

Colin Donahue, California State University, Northridge

STAFF, GUESTS & CONSULTANTS

Smey Chum, CSU Office of the Chancellor, Financial Services
Zachary Gifford, CSU Office of the Chancellor, Systemwide Risk Management
Martha Guiditta, CSU Office of the Chancellor, Systemwide Risk Management
Tevea Him, Alliant Insurance Services, Inc.
Daniel Howell, Alliant Insurance Services, Inc.
William Hsu, CSU Office of the Chancellor, Office of General Counsel
Deanna Jacona, Hudson Claims Consulting
Alice Kim, CSU Office of the Chancellor, Financial Services
Amy Lightner, Alliant Insurance Services, Inc.
Mimi Long, Alliant Insurance Services, Inc.
Ryan Lopez, Alliant Insurance Services, Inc.
Jullia Perancullo, CSU Office of the Chancellor, Financial Services
Sherry Pickering, CSU Office of the Chancellor, Financial Services
Jaime Thompson, CSU Office of the Chancellor, Office of General Counsel
Michael Thorpe, CSU Chico
Edward Villanueva, Capital Planning, Design, and Construction
Robin Webb, CSU Office of the Chancellor, Office of General Counsel

A. CALL TO ORDER

The meeting was called to order by the CSURMA Chair, Scott Apel at 8:30 AM.

A1. Approval of the Agenda

A motion was made to approve the meeting agenda.

Motion: Mike Beatty
Second: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue				X
Robert Eaton	X			
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

B. PUBLIC COMMENTS

There were no comments from members of the public.

C. CONSENT CALENDAR

C1. Approval of Minutes – September 5, 2025

C2a. Draft Financial Statement at September 30, 2025

C2b. Treasurer's Quarterly Investment Report at September 30, 2025

C3. Campus Risk Pools Rates & Gross Funding / Revision to Property and Aime Rating

A motion was made to approve all items on the consent calendar.

Motion: Bill Olmsted
Second: Mike Beatty

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue				X
Robert Eaton	X			
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

D. GENERAL ADMINISTRATION

D1. Policy and Procedure No. 12, Committee Member Professional Development

Policy and Procedure No. 12 authorizes the reimbursement of registration and travel expenses for CSURMA Executive Committee members to attend professional development conferences. The current policy provides up to \$2,500 per year per Executive Committee member, plus travel expenses.

The policy has been amended to include CSURMA's Treasurer, Security-Auditor, and supporting CSU Office of General Counsel. The amendments also allow reimbursement for travel expenses related to underwriter meetings.

A motion was made to approve the revisions to Policy and Procedure No. 12, CSURMA Committee Member Professional Development.

Motion: Robert Eaton

Second: Mike Beatty

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue				X
Robert Eaton	X			
Chuck Kissel				X
Rose McAuliffe	X			
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

D2. San Francisco Bay Region Network –Allocation of Claim Cost

The Committee reviewed a claims handling memorandum prepared by the Program Administrator outlining the methodology for allocating claim costs among the participating entities within the San Francisco Bay Region Network.

D3. CSURMA Orientation Meeting with CSU Campuses

CSU has several new Campus Vice Presidents; therefore, the Program Administrator will begin scheduling a new series of CSURMA Orientation Meetings. During these meetings, the Program Administrator will also discuss new entrepreneurial events organized by CSURMA members. As campuses take a more active role in planning and managing such events, there is an increased potential for liability exposures that may not be fully addressed under CSURMA's Campus and Auxiliary Organization Liability Program coverage or funding structure.

E. OTHER PROGRAMS

E1. AIME Program Update

The Committee agreed to table this item until the Board of Directors meeting to be held later in the day.

E2. AORMA Programs Update

The Committee agreed to table this item until the Board of Directors meeting to be held later in the day.

F. CLOSED SESSION

1. Rogers v. CSU
2. Marco v. CSU
3. V.S., J.R. v. CSU
4. L.G. v. CSU
5. Obeidin, et al. adv. CSU
6. EEOC adv. CSU
7. Batie-Smoose v. CSU
8. CSE Coverage Claim
9. Chico State Enterprises Property Claim

A motion was made to enter closed session at 8:52 AM.

Motion: Bill Olmsted

Second: Mike Beatty

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Mike Beatty	X			
Colin Donahue				X
Robert Eaton	X			
Chuck Kissel	X			
Rose McAuliffe	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Bill Olmsted	X			
Lynniece Warren	X			
Jeff Wilson	X			

Motion carried.

The Committee left closed session at 9:52 AM. The Chair reported that action was taken on Batie-Smoose v. CSU and Chico State Enterprises Property Claim during closed session.

G. INFORMATION ITEMS

The Committee reviewed the information items.

- G1. CSURMA Committee Member Professional Development**
- G2. CSURMA Meeting Calendar**
- G3. FY 2025/26 Long Range Planning Goals**
- G4. CSURMA Administrative Service Calendar**
- G5. CSURMA Executive Committee and Staff Contact List**

H. ADJOURNMENT

The meeting was adjourned at 9:53 AM.