



APPROVED

**MINUTES OF THE CSURMA AORMA
COMMITTEE MEETING**

MAY 1, 2025 @ 1:30 PM

**CSU CHANCELLOR'S OFFICE, MUNITZ ROOM
401 GOLDEN SHORE • LONG BEACH, CA**

MEMBERS PRESENT

Jared Ceja, Cal Poly Pomona Foundation, Inc.
Keith Crawford, Associated Students of CSU, Chico
Rosa Hernandez, Forty-Niner Shops, Inc. & Associated Students (Long Beach)
Chuck Kissel, CSU Fullerton Auxiliary Services Corporation
Nicole Lane, California State University, Fresno Association, Inc.
Leslie Levinson, San Diego State University Research Foundation
Bill Olmsted, University Union Operation of CSUS, Inc.
Raven Tyson, Associated Students, San Diego State University

MEMBERS ABSENT

John Melikian, University Enterprises, Inc., CSU Sacramento
Cecilia Ortiz, University Student Union (Northridge)

STAFF, GUESTS, AND CONSULTANTS

Katie Brant, Sedgwick CMS
Smey Chum, CSU Office of the Chancellor, Financial Services
Zachary Gifford, CSU Office of the Chancellor, Systemwide Risk Management
Tevea Him, Alliant Insurance Services, Inc.
Daniel Howell, Alliant Insurance Services, Inc.
William Hsu, CSU Office of the Chancellor, Office of General Counsel
Deanna Jacona, Hudson Claims Consulting
Mimi Long, Alliant Insurance Services, Inc.
Heather McCarthy, Alliant Insurance Services, Inc.
Mike Massari, Alliant Insurance Services, Inc.
Brian Montagnese, Sedgwick CMS
Julia Perancullo, CSU Office of the Chancellor, Financial Services
Sherry Pickering, CSU Office of the Chancellor, Financial Services
Chloe Smith, Alliant Insurance Services, Inc.
Beth Tavares, Carl Warren & Company
Jaime Thompson, CSU Office of the Chancellor, Office of General Counsel
Robin Webb, CSU Office of the Chancellor, Office of General Counsel

A. CALL TO ORDER

The meeting was called to order by the Chair, Chuck Kissel at 1:30 PM.

A1. Approval of the Agenda

A motion was made to approve the agenda.

Motion: Bill Olmsted

Second: Keith Crawford

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Nicole Lane	X			
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

B. PUBLIC COMMENTS

There were no comments from members of the public.

C. CONSENT CALENDAR

C1. Approval of Minutes – December 12, 2024

A motion was made to approve the consent calendar.

Motion: Raven Tyson

Second: Keith Crawford

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Nicole Lane	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

D. STANDING COMMITTEE REPORTS

D1. CSURMA AORMA Benefits Committee Update

Chloe Smith, and Heather McCarthy from the Alliant Insurance Services, Inc. Benefits Team provided an update regarding the CSURMA AORMA Benefits Programs.

E. CLOSED SESSION

1. Steven Crews – CSU Northridge, The University Corporation
2. Herzog v. The California State University, Fresno Athletic Corporation
3. Richard Huizar v. The California State University, Fresno Athletic Corporation

INFORMATION ONLY - ** New Claims**

1. Leigh Cardinal v CSU Chico State Enterprises ****
2. Kelvin Blunt v CSU Dominguez Hills Toro Auxiliary Partners ****
3. Savannah Fuentes v. California State University, Fresno Association, Inc.
4. Saleah Schaub v. CSU Fullerton Auxiliary Services Corp ****
5. Alicia Espinoza v. Associated Students, Inc. CSU Fullerton ****
6. Jomar Elpusan v. Associated Students, CSU Long Beach ****
7. Luzmaria Vicuna v. Cal Poly Pomona Foundation, Inc.
8. Josiah Ben-Oni v Associated Students of CSU Sacramento
9. Madison Roger v. Cal Poly Corporation (San Luis Obispo)
10. James Bunner v. San Diego State University Research Foundation ****
11. Patricia Churchill v. San Diego State University Research Foundation
12. Lindsay Dawson v. San Diego State University Research Foundation ****
13. Ralph Feuer v. San Diego State University Research Foundation
14. Shr-Hau Hung v. San Diego State University Research Foundation
15. Linda Villalobos v. San Diego State University Research Foundation
16. Yvonne Reid-Hairston v San Diego State University Research Foundation
17. Karen Carranza v. The University Corporation (Northridge) ****

A motion was made to enter closed session at 1:50 PM

Motion: Bill Olmsted
Second: Rosa Hernandez

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Nicole Lane	X			
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

The Committee exited closed session at 2:03 PM. The Chair reported that action was taken on Steven Crews v. CSU Northridge, The University Corporation.

It was noted that the following claims are now closed:

1. Ravine Downs v. Chico State Enterprises
2. Connor Richardson v. Board of Trustees of the CSU (Cal State L.A. University Auxiliary Services, Inc.)
3. Regina Cole v. CSULB 49er Foundation (CSU Long Beach)
4. Carlos Azizar v. CSU Cal Poly Pomona Foundation, Inc.
5. Vanessa Salguero v. University Enterprises, Inc.
6. Joanna Jackson et al v. University Enterprises Corporation at CSUSB
7. Capital Public Radio Endowment v. Capital Public Radio Inc.
8. Keira Doshi v. Associated Students, San Diego State University
9. Dylan Bartolo Hernandez v. Aztec Shops, Ltd. (San Diego)

F. GENERAL ADMINISTRATION

F1. Excess Insurance Renewals and Underwriter Meetings Report

The Committee heard an overview of the CSURMA excess insurance renewals for FY 25/26.

F2. PRISM Workers' Compensation Renewal

The Committee reviewed the estimated PRISM rates for a new two-year commitment.

A motion was made to delegate authority to the Executive Committee to approve a new two-year commitment with PRISM for FY 25/26 and FY 26/27.

Motion: Bill Olmsted

Second: Rosa Hernandez

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Nicole Lane	X			
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

F3. Evident ID

There has been increased interest across campuses for an automated insurance verification and tracking platform. Evident ID is a Certificate of Insurance (COI) tracking platform. The Evident ID platform is designed to take the hassle out of collecting, verifying, and tracking COI's. PRISM, CSURMA's workers' compensation reinsurer, entered into a partnership with Evident ID, allowing CSURMA members to take advantage of discounted pricing.

\$259,510 has been added to the FY 25/26 CSURMA Budget. \$53,152 is allocated to the AORMA Liability Program expenses.

A motion was made to recommend approval to the Executive Committee of the new services with Evident ID.

Motion: Leslie Levinson

Second: Raven Tyson

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Chuck Kissel	X			
Nicole Lane	X			
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

F4. Alliant Risk Control Consulting / Three-Year Contract Extension

The current contract with Alliant Risk Control Consulting (ARCC) is due to expire on June 30, 2025.

A motion was made to approve a new three-year agreement with Alliant Risk Control Consulting.

Motion: Raven Tyson

Second: Keith Crawford

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Nicole Lane	X			
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

F5. FY 2025/26 CSURMA Operating Budget

The Committee reviewed the draft FY 2025/26 CSURMA Operating Budget, and specifically the AORMA funds. It was suggested that future budgets include the actual costs for the previous complete fiscal year.

A motion was made to recommend to the Executive Committee approval of the FY 25/26 CSURMA Operating Budget.

Motion: Keith Crawford

Second: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Nicole Lane	X			
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

F6. CSURMA AORMA Policies and Procedures Biennial Review

AORMA has 24 Policies and Procedures. All P&P's were reviewed in May 2024, therefore, in order to separate the review into two separate years, this year, all of the Administrative, Crime, Property and Unemployment policies were reviewed, as well as P&P L-3. In 2026, all of the Liability and Workers' Compensation policies will be reviewed.

No changes were recommended to the Administrative, Crime, Property or Unemployment P&P. The Committee reviewed the recommended revisions to P&P L-3 and suggested one additional change, to remove "which will address **Legal Counsel** rates, partner rates, associate rates and blended rates" from Procedure, Section 3.

A motion was made to approve revisions to P&P L-3 Counsel Selection as presented as well as the one additional change noted above.

Motion: Bill Olmsted

Second: Leslie Levinson

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			

NAME	AYE	ABSTAIN	NAY	ABSENT
Rosa Hernandez	X			
Chuck Kissel	X			
Nicole Lane	X			
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

F7. AORMA Liability Memorandum of Coverage (MOC)

A recent court case found the term “occurrence” ambiguous and agreed that each injury-causing bullet shot by the shooter constituted a separate occurrence, potentially leading to multiple policy limits. Because of this court finding, Section IV, Limitations Upon CSURMA AORMA’s Liability, was revised to include the following limitation:

“Regardless of the number of claimants, Members, Claims, or locations involved, all Ultimate Net Loss suffered by one or more persons, which arises out of the operation, use, misuse, manipulation, handling, brandishing, possession, control, or discharge of one or more Weapons, and which has a common nexus of fact or circumstance, or is otherwise the result of a series of causally connected or interrelated events, the most we will pay for all Ultimate Net Loss will be subject to the highest single limit applicable. This limitation applies even if the Claims against any Member allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that Member or negligence or other wrongdoing in the monitoring or securing of any premises, site or location by that Member.”

The above wording groups all injuries into one occurrence, which protects the risk pool from multiple \$1M payouts should a mass shooting occur on campus or within an auxiliary organization’s location.

A motion was made to recommend approval of the revisions to the Liability MOC as presented to the Executive Committee, as well as delegating authority to conform the MOC as required by the reinsurance panel, subject to CSURMA legal counsel review and approval by the Secretary-Auditor.

Motion: Rosa Hernandez
Second: Jared Ceja

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Nicole Lane	X			
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

F8. AORMA Property Memorandum of Coverage (MOC)

The AORMA Property Program coverage excess of the risk pool is written on a reinsurance form rather than a commercial property insurance policy. Reinsurers require that the AORMA Property Program Memorandum of Coverage (MOC) be modified to show the full program limits, rather than only the risk pool limits.

A motion was made to delegate authority to conform the MOC as required by the reinsurance panel, subject to CSURMA counsel review and approval by the Secretary-Auditor.

Motion: Bill Olmsted

Second: Raven Tyson

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Nicole Lane	X			
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

F9. CSURMA AORMA Committee Election Results

Bill Olmsted noted that the following members were nominated and then elected by the AORMA members to serve a two-year term on the AORMA Committee from July 1, 2025 to June 30, 2027.

- Seat 1: **Tranitra Avery**, Executive Director, Toro Auxiliary Partners (California State University, Dominguez Hills)
- Seat 3: **Cecilia Ortiz**, Executive Director, University Student Union, Inc. (California State University, Northridge)
- Seat 5: **Barnaby Peake**, Executive Director, Associated Students, Inc. (California State University, Los Angeles)
- Seat 7: **Keith Crawford**, Risk Manager, Associated Students of CSU, Chico (California State University, Chico)

F10. 2026 AOA Conference Support

A motion was made to approve a sponsorship amount of \$30,000 for the 2026 AOA Conference.

Motion: Raven Tyson

Second: Jared Ceja

NAME	AYE	ABSTAIN	NAY	ABSENT
Jared Ceja	X			
Keith Crawford	X			
Rosa Hernandez	X			
Chuck Kissel	X			
Nicole Lane	X			
Leslie Levinson	X			
Bill Olmsted	X			
John Melikian				X
Cecilia Ortiz				X
Raven Tyson	X			

Motion carried.

F11. CSURMA Committee Member Professional Development

Jared Ceja attended the Western Association of College & University Business Officers (WACUBO) conference in April/May 2024 and provided a report on the knowledge gained.

G. INFORMATION ITEM

G1. FY 2024/25 AORMA Long Range Action Plan



APPROVED

- G2. CSURMA AORMA Meeting Calendars**
- G3. CSURMA Administrative Service Calendar**
- G4. CSURMA Executive Committee & Staff Contact List**

The Committee reviewed the informational items, but there was no discussion.

H. ADJOURNMENT

The meeting was adjourned at 3:59 PM.